

CONFIDENTIAL

CENTRAL INTELLIGENCE AGENCY
WASHINGTON, D.C. 20505

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22 MAR 1983

Mr. John R. Burke
Deputy Assistant Secretary
Classification/Declassification Center
Bureau of Administration
Department of State
Room 2811, New State
Washington, D.C. 20520

Dear Mr. Burke:

Enclosed are the "Guidelines for Identifying and Handling CIA Information During Declassification Review of Records from the Period 1946-54", which were written for the use of personnel at the National Archives as required by Section 3.3(a) of Executive Order 12356 and Section 2001 (c) (3) (i) of Information Security Oversight Office Directive Number 1. The guidelines were written to parallel State's "Guidelines for Systematic Review of Department of State Records dated 1950-54." They also supersede the "Central Intelligence Agency Systematic Review Guidelines" signed by Director Stansfield Turner which were issued pursuant to Executive Order 12065 and forwarded to the Archivist of the United States under a letter of 5 June 1979. Previously issued guidelines covering the records of the Office of Strategic Services (OSS), material of the Foreign Broadcast Information Service (FBIS), and the Foreign Documents Division (FDD) remain in effect but will be reviewed and considered for revision as necessary.

Sincerely,




Director of Information Services
Directorate of Administration

Enclosure
As Stated

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DDA/OIS/CRD,  (15 March 1983)

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